



Person Specification

Note To Applicants

The points that are marked 'E' are the essential requirements. You should pay particular attention to these points and provide evidence of meeting them. Failure to do so may mean that you will not be invited for interview.

The points that are marked 'D' are the desirable requirements that enhance a person's capacity to do the job.

Job Title	Children in Care / Care leavers Ambassador
Grade	1
Directorate	People
Service	Children's Social Care

Criteria

Experience		
1. Of working with young people in informal settings, both individually and groups.	A/I	E
2. Of working with a wide range of young people from a variety of backgrounds.	A/I	E
3. In organising programmes of social education activities.	A/I	E
4. In assessing group dynamics, group / individual learning and development needs.	A/I	E
5. In contributing to quality assurance systems and report writing.	A/I	E
6. Developing and maintaining systems to manage contacts.	A/I	E
7. Understanding and implementing safeguarding process and procedures.	A/I	E
8. Of working within or alongside local authorities and partners, particularly Children's Services.	A/I	E
9. In Key working young people.	A/I	E

Skills and Abilities		
1. Develop effective relationships with young people and adults.	A/I	E
2. Ability to motivate and develop young people.	A/I	E
3. Willingness to learn.	A/I	E
4. Good organisational skills including IT programmes and (Social media platforms).	A/I	E
5. Ability to manage time.	A/I	E
6. Excellent interpersonal skills with the ability to communicate effectively with key individuals and organisations.	A/I	E
7. Ability to adapt quickly to change.	A/I	E
8. Self-sufficient, independent and resilient.	A/I	E

Education, Qualifications and Knowledge		
1. In contributing to quality assurance systems and report writing.	A/I	E
2. Understanding of the issues affecting Children and Young People including those in care and care leavers.	A/I	E
3. Knowledge of relevant legislation and of the range of sources of support available to children and young people in and from care.	A/I	E
4. Knowledge of safeguarding.	A/I	E
5. Understanding of confidentiality.	A/I	E
6. Knowledge of methods used to record Young Peoples achievement and the rationale for doing so.	A/I	E
7. Awareness of the importance of team building, personal development and communication.	A/I	E

Other Requirements		
Maximum of 3 hours per week which will include evening and occasional weekend working.	A/I	E

Commitment To Equal Opportunities
--

Ability to understand and demonstrate commitment to equality and diversity within the context of the relevant service.	A/I	E
--	-----	---

Commitment To Service Delivery / Customer Care		
Committed to providing an excellent customer experience and embedding customer focus in all aspects of service delivery.	A/I	E

Climate and Sustainability		
Holds a Carbon Literacy Certificate (or related qualification), or willing to undertake Carbon Literacy related training, in support of the council’s climate and sustainability objectives.	A/I	E

Methods of Assessment Key		
A Application Form	I Interview	C Certificate
T Test	P Presentation	AC Assessment Centre

Review Arrangements
The details contained in this person specification reflect the experience, skills, abilities, qualifications etc required of the jobholder. It is acknowledged that these may change over time. Consequently, the Council may revise this person specification from time to time and will consult with the post holder at the appropriate time.

Prepared / Revised By	Darren Davies / Sharon Cooper
Role	
Date	January 2024

